

**University Preparation School at CSU Channel Islands**  
**1099 Bedford Drive Camarillo, CA 93010**  
**Board of Directors Meeting**  
**University Preparation Charter School at CSU Channel Islands**

**June 19, 2024**

**8:00-11:00**

**Library**

<b>AGENDA</b>
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**Public Comment: Instructions for Addressing the Board of Directors and Requesting Agenda Items**

*If a member of the public wishes to speak about an item on the agenda, a Speaker Sheet should be completed, including the number of the agenda item, OR if wishing to speak to an item not on the agenda, stating the topic on which s/he wishes to speak. The Speaker Sheet should be presented to the Board Secretary prior to the start of the meeting.*

*Individual speakers will be allowed three (3) minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes.*

*A member of the public wishing to place an item on the agenda should notify the University Preparation School office at least eight (8) days prior to the meeting date OR make such request when Future Agenda items are addressed. In accordance with Education Code 35145.5, the Board cannot enter a formal discussion or make a decision on any matter not on this agenda during this meeting. The Board may take action or refer to a later meeting any subject discussed in a presentation at this Board of Directors' meeting. Any Agenda Item is to be considered a Potential Action Item.*

- A. Call to Order**
- B. Board Reports, Correspondence, and Communications**
- C. Adoption of the Agenda**

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

## B. Pledge of Allegiance

C.	Roll Call	Present	Absent
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## Board Members

Jeanne Adams

Regina Carver

Talya Drescher

Ernesto Guerrero

Veronica Rauschenberger

Celina Zacarias

## Administration

Charmon Evans

# Echo Reves

Veronica Solorzano

## E. Public Comments

## F. Directors' Reports

## G. Advisory and Auxiliary Reports

## 1. School Site Council

## 2. ELAC

### 3. Parent, Teacher, Student Association

## ADJOURN OPEN SESSION

## II. Closed Session

**A. Topic/Agenda Item: Public Employee/Employment/Review  
Executive Director; Board review of salary analysis**

Personnel Involved: Charmon Evans

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

## **RECONVENE OPEN SESSION: BOARD REPORT OUT ON ACTION TAKEN IN CLOSED SESSION, IF ANY**

### **III. Regular Session**

#### **A. Consent Agenda**

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

- 1. Minutes of the May 31, 2024, Regular Board Meeting**
- 2. Spring Consolidated Application-CONAPP**
- 3. Personnel Activity Report- June 2024**
- 4. Purchases to Ratify**

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

#### **B. Items for Action, Discussion and or Information**

- 1. Topic/Agenda Item: Review and approval of the Local Control Accountability Plan:**
  - **LCFF Budget Overview for Parents**
  - **2023-2024 LCAP Annual Update**
  - **Plan Summary**
  - **Engaging Educational Partners**
  - **Goals and Actions**
  - **Increased Improved Services for Foster Youth, English Learners, Low-Income students**
  - **Action Tables**
  - **Instructions**
  - **Local Indicators**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the 2024-2025 LCAP Package

**Moved by** \_\_\_\_\_ **Seconded by** \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

2. **Topic/Agenda Item: Review and Approval of the 2024-2025 Budget for UPCS**

**Personnel Involved:** Lisa Boulos/Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision, or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the 2024-2025 Budget for UPCS

Charmon Evans

Executive Director

**Moved by** \_\_\_\_\_ **Seconded by** \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

3. **Topic/Agenda Item: Review and Approval of the May Financials for UPCS**

**Personnel Involved:** Lisa Boulos/Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision, or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the May Financials for UPCS

Charmon Evans

Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

4. **Topic/Agenda Item: Review and Approval of Education Protection Account Spending Plan for 2024-2025**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the Education Protection Account Spending Plan for 2024-2025

Charmon Evans

Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

5. **Topic/Agenda Item: Review and Approval of the Vendor Authorization List for the 2024-2025 school year**

**Personnel Involved:** Lisa Boulos/Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the Vendor Authorization List for the 2024-2025 school year.

Charmon Evans  
Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

6. **Topic/Agenda Item: Review and approval of Prop 28, Arts and Music in Schools Annual Report**

**Personnel Involved:** Lisa Boulos/Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of Prop 28, Arts and Music in Schools Annual Report

Charmon Evans  
Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

7. **Topic/Agenda Item: Review and approval of the update Certificated Salary Schedule**  
**Personnel Involved:** Charmon Evans  
**Fiscal Implications:**  
**Impact on School Mission, Vision or Goals, (If Any):**  
**Options or Solutions (If applicable):**  
**Director's Recommendation:** The Executive Director recommends approval of the updated Certificated Salary Schedule

Charmon Evans  
Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

8. **Topic/Agenda Item: Required Oral Report and contract approval for 2024-2025 school year regarding Executive Director**

**Personnel Involved:** Veronica Rauschenberger  
**Fiscal:** Base salary \$159,335.39, employer paid STRS \$31,149.31, Longevity Stipend \$3750.00, employer paid Medicare \$10,111.29, employer paid SUI \$105.00, employer paid Med, Dent, Vision \$11,840.36. Total \$216,291.36  
**Impact on School Mission, Vision or Goals, (If Any):**  
**Options or Solutions (If applicable):**  
**Director's Recommendation:** The board president recommends approval of the Executive Director Contract

Charmon Evans  
Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

9. **Topic/Agenda Item: Review and Approval of Board Authorizations, Pursuant to Education Code Section 80020.4.1 (a) & (b) Staff Development 800020.4 (a) Program Coordinator**  
 Rebecca Kruse-Staff Development and Program Coordination  
**Personnel Involved:** Charmon Evans  
**Fiscal Implications:**  
**Impact on School Mission, Vision or Goals, (If Any):**  
**Options or Solutions (If applicable):**  
**Director's Recommendation:** It is recommended that the Governing Board authorize the assignment listed.  
 Charmon Evans  
 Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

10. **Topic/Agenda Item: Review and Approval of Board Authorizations, Pursuant to Education Code Section 80005 (b), the holder of a Multiple Subject Teaching Credential or a Standard Secondary Credential can teach a general elective that which does not have a credentialed subject area. The authorization shall be with the teacher's consent.**

Roann Bender-General Elective  
 Tarah Denton-General Elective  
 Jonathon Finch-General Elective  
 Rebecca Kruse-General Elective  
 Lesly Licea-General Elective  
 Kimberly Matthes-General Elective  
 Carlos Sanchez-General Elective  
 Katie Ventura-General Elective  
 Andre Bouweraerts-General Elective  
 Cassandra Ferris-General Elective

**Personnel Involved:** Charmon Evans  
**Fiscal Implications:**  
**Impact on School Mission, Vision or Goals, (If Any):**  
**Options or Solutions (If applicable):**  
**Director's Recommendation:** It is recommended that the Governing Board authorize the teaching assignment for the teachers listed.  
 Charmon Evans  
 Executive Director



Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

- 11. Topic/Agenda Item: Review and Approval of Board Authorizations, Pursuant to Education Code Section 44256(b), the holder of a Multiple Subject Teaching Credential or a Standard Secondary Credential, who has completed twelve semester units, or six upper division or graduate units, of coursework at an accredited institution in each subject to be taught, is considered legally authorized to teach under this provision. The authorization shall be with the teacher's consent.**

Jon Altschuler-Math/Science/PE

Michiko Furukawa-Art

Mauricio Giron-Music

Amanda Jacobs-ELA

Carmen Jimenez-Spanish

Kelly Ogg-ELA/Math

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** It is recommended that the Governing Board authorize the teaching assignment for the teachers listed.

Charmon Evans

Executive Director

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

**III. Directors Announcements/Remarks**

**IV. Future Agenda Items: Next Meeting, August 23, 2024**

**V. Adjournment:**